

APPENDIX D

Stone, Derek

From: Licensing Shared Email
Sent: 19 January 2021 13:20
To: Robson, Debra
Subject: FW: Application - Grand Excelsior Hotel - Portsmouth - Police Licensing contact

From: Rackham, Peter [REDACTED]
Sent: 19 January 2021 13:18
To: Licensing Shared Email [REDACTED]
Cc: admin [REDACTED]
Subject: Application - Grand Excelsior Hotel - Portsmouth - Police Licensing contact

Dear Sir/Madam

Please can you note that the Chief Officer of Police has agreed conditions with the applicant.

As such should the licence be granted then please can the conditions contained in the below email trail be placed onto the premises licence.

Kind Regards

Pete

A/PS 21945 Rackham
Force Licensing and Alcohol Harm Reduction Team
Portsmouth
[REDACTED]

From: admin [REDACTED]
Sent: 19 January 2021 12:38
To: Rackham, Peter [REDACTED]
Subject: RE: Application - Grand Excelsior Hotel - Portsmouth - Police Licensing contact

Hi Pete

Many thanks for your time today, I think I learned a great deal to help with future applications and how the process really works. I can confirm that we are happy for you to impose the conditions as per your email as we discussed we fully intend to meet all the requirements and indeed excel expectations of delivering an outstanding Hotel. I am assuming that this email is sufficient confirmation.

Kind Regards

Helen Hubbard

Company Administrator

Tel: [REDACTED]
Email: [REDACTED]



SLIPFORM ENGINEERING INTERNATIONAL(2000) LIMITED

From: peter.rackham@ [REDACTED]
Sent: 19 January 2021 08:46
To: admin@ [REDACTED]
Subject: RE: Application - Grand Excelsior Hotel - Portsmouth - Police Licensing contact

Hi Helen

Thank you for the email. I can confirm that Debbie did send through the licence notes to which I have referred to when considering the application.

The conditions I have proposed reflect the application, type of premises you will be and will enable you as a hotel to promote the licensing objectives. Any conditions also need to be relevant, achievable and enforceable. Having read the licence notes I believe that these set out a responsible framework for operating the premises in a way which promotes the licensing objectives. However from an enforcement perspective they do not translate well.

As such I have proposed conditions which are clear, enable the premises to promote the licensing objectives and also should be easy to follow.

I am more than happy to discuss this further with you over the phone or via TEAMS (if you have the programme) in order to explain and move forwards. However at present our position is that the 5 conditions proposed would support the premises in promoting the licensing objectives, particularly if used in conjunction with the measures detailed in the licence notes.

Kind Regards

Pete

A/PS 21945 Rackham
Force Licensing and Alcohol Harm Reduction Team
Portsmouth
[REDACTED]

From: admin@ [REDACTED]
Sent: 19 January 2021 07:50

To: Rackham, Peter [REDACTED]
Subject: RE: Application - Grand Excelsior Hotel - Portsmouth - Police Licensing contact

Dear Pete

Thank you for your responses – In reading it, it does not sound as though you have read the additional submission page that I typed that should have been included by Debbie at PCC who sent out all of the submission? Which basically covers majority of the issues that you have raised, apologies if I missed anything as I have never done one of these before and to say it has been a learning curve is an understatement. But you don't learn how to do things by avoiding them. I have in case it was missing attached the additional page.

Kind Regards

Helena Hubbard

Company Administrator



SLIPFORM ENGINEERING INTERNATIONAL(2000) LIMITED

From: [peter.rackham@\[REDACTED\]](mailto:peter.rackham@[REDACTED])
Sent: 18 January 2021 16:30
To: [admin@\[REDACTED\]](mailto:admin@[REDACTED])
Subject: FW: Application - Grand Excelsior Hotel - Portsmouth - Police Licensing contact

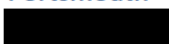
Apologies

Here are the attached documents re WAVE and Op Makesafe

Kind Regards

Pete

A/PS 21945 Rackham
Force Licensing and Alcohol Harm Reduction Team
Portsmouth



From: Rackham, Peter

Sent: 18 January 2021 16:22

To: 'admin@[REDACTED]'

Subject: Application - Grand Excelsior Hotel - Portsmouth - Police Licensing contact

Dear Sir/Madam

I can confirm that the Chief Officer of Police has received the application to grant a premises licence at Grand Excelsior Hotel, Eastney Esplanade, Southsea. I can also confirm that the Chief Officer of Police has noted the application including the plan and also the operating schedule.

To that end the Chief Officer of Police would like to place conditions onto the premises licence should it be granted. The Chief Officer of Police feel that the imposition of these conditions will support the premises in promoting the licensing objectives and take into account the measures set out in the application and operating schedule by yourself as the applicant.

As such please can you advise that you agree to the following conditions to be placed onto the premises licence in the event that the licence is granted?:

CCTV

A digital CCTV system shall be installed, maintained and be fully operational at all times licensable activity is taking place at the premises.

Coverage of the CCTV system shall include all public parts of the premises (excluding lavatories), the entrance/exits to the premises and any areas which licensable activity takes place

Recordings shall be date and time stamped and the CCTV system shall have capacity to retain 31 days evidential quality images

The Police and Authorised Officers from the Local Authority shall be provided access to the CCTV system on request and provision shall be made for a person who can work the CCTV system to be present at all times licensable activity takes place.

The Police and authorised officers from the Local Authority shall be provided footage in a viewable format upon request

Age Verification Policy

The premises shall adopt a "Challenge 25" Age Verification Policy. Any person who appears to be under the age of 25 and whom is attempting to purchase alcohol shall be required to produce an acceptable form of Photo Identification as proof of age. An acceptable form of Photo identification shall be as per the latest Home Office Guidance.

Challenge 25 signage shall be visible at any bar on the premises.

Training

All Staff must receive comprehensive training in relation to age restricted products and the sale of alcohol. No member of staff shall be permitted to sell alcohol until such a time they have successfully completed this training. Training shall cover:

- Sale of alcohol to persons under the age of 18
- Challenge 25 and acceptable forms of Identification
- Signs of Drunkenness
- Refusal Register and when/how to use
- The Licensing Objectives
- Signs of Child Sexual Exploitation, how to identify and tackle
- Welfare and Vulnerability Training

This training shall be documented and records kept on the premises. The Police and Licensing Authority shall have access to an individuals training on request

Refusals

A refusals register in paper or digital format shall be kept and maintained at the premises. The register shall be made available for inspection on request by the Police or an authorised officer of the Local Authority.

In order to assist you please note the attached documents around:

- **Op Makesafe** – Police package to highlight awareness of CSE in businesses
- **Welfare And Vulnerability Engagement training** – Police package to manage vulnerability and associated risks at licensed premises

Should you wish to discuss this further then please do not hesitate to contact me

Kind Regards

Pete

A/PS 21945 Rackham
Force Licensing and Alcohol Harm Reduction Team
Portsmouth
[REDACTED]



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